
ADMINISTRATIVE GUIDE FOR THE EGM



PARAGON GLOBE BERHAD

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194801000095 (1713-A)

(Incorporated in Malaysia)

ADMINISTRATIVE GUIDE FOR THE EGM

Day and Date : Tuesday, 27 October 2026
Time : 9.00 a.m.
Venue : Level 2, Grand Paragon Hotel
No. 18, Jalan Harimau
Taman Century
80250 Johor Bahru
Johor Darul Takzim

REGISTRATION

The registration counter will be open at 8.00 a.m. on Tuesday, 27 October 2026 and will remain open until the conclusion of the EGM or such time as may be determined by the Chairman of the EGM. Shareholders or proxies are requested to present their original MyKad or Passport (for non-Malaysians) to the registration staff for verification purposes. Please ensure the original MyKad or Passport is returned to you thereafter.

Please take note that no person will be allowed to register on behalf of another person, even with the original MyKad or Passport of that person. Upon verification, shareholders or proxies are required to write their names and sign on the Attendance List placed on the registration table. Shareholders or proxies will also be given identification wristbands for voting purposes. No person will be allowed to enter the meeting hall without the identification wristband. There will be no replacement for the identification wristband if it is lost or misplaced.

PROXY

The appointment of a proxy may be made in hard copy form or in electronic form in the following manner and must be received by the Company, not less than 48 hours before the time appointed for holding the EGM or any adjournment thereof, otherwise the Form of Proxy shall not be treated as valid.

(i) In hard copy form

In case of an appointment made in hard copy form, the Form of Proxy must be deposited with the Company's Share Registrar, Vistra Investor & Issuing House Services Sdn Bhd (formerly known as Tricor Investor & Issuing House Services Sdn Bhd) ("**Vistra**" or "**Share Registrar**") at Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur or in the drop-in box located at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur.

(ii) By electronic form

The Form of Proxy can be electronically lodged via Vistra Share Registry and IPO (MY) portal ("**The Portal**") at <https://srmy.vistra.com>. Please read and follow the procedures below to submit Form of Proxy electronically.

ADMINISTRATIVE GUIDE FOR THE EGM (CONT'D)

ELECTRONIC LODGMENT OF FORM OF PROXY

The procedures to lodge your Form of Proxy electronically via The Portal are summarised below:-

Procedure	Action
i. Steps for Individual Shareholders	
Register as a User with The Portal	• Visit the website at https://srmy.vistra.com. • Click “Register” and select “Individual Holder” and complete the New User Registration Form. • For guidance, you may refer to the tutorial guide available on the homepage. • Once registration is completed, you will receive an email notification to verify your registered email address. • After verification, your registration will be reviewed and approved within one (1) working day. A confirmation email will be sent once approved. • Once you receive the confirmation, activate your account by creating your password. <i>Note: If you are an existing user with The Portal or TIH Online previously, you are not required to register again.</i>
Proceed with submission of Form of Proxy	• After the release of the Notice of EGM by the Company, login with your username (i.e. email address) and password. • Select the corporate event: “PARAGON GLOBE BERHAD 2026 EGM”. • Navigate to the 3 dots at the end of the corporate event and choose “SUBMISSION OF PROXY FORM”. • Read and agree to the Terms and Conditions and confirm the Declaration. • Indicate the total number of shares assigned to your proxy(ies) to vote on your behalf. • Appoint your proxy(ies) and insert the required details of your proxy(ies) or appoint the Chairman as your proxy. • Indicate your voting instructions - FOR or AGAINST or ABSTAIN. • Print the Form of Proxy for your record.
ii. Steps for Corporate or Institutional Shareholders	
Register as a User with The Portal	• Visit the website at https://srmy.vistra.com. • Click “Register” and select “Representative of Corporate Holder” and complete the New User Registration Form. • Complete the registration form with your personal details. • Once registration is completed, you will receive an email notification to verify your registered email address. • After verification, your registration will be reviewed and approved within two (2) working days. A confirmation email will be sent once approved. • Once you receive the confirmation, activate your account by creating your password. <i>Note: The representative of a corporation or institutional shareholder must register as a user in accordance with the above steps before he/she can submit proxy appointments electronically. Please contact our Share Registrar if you need clarifications on the user registration.</i>

ADMINISTRATIVE GUIDE FOR THE EGM (CONT'D)

Procedure	Action
ii. Steps for Corporate or Institutional Shareholders (Cont'd)	
Proceed with submission of Form of Proxy	• Login to https://srmy.vistra.com with your email address and password. • Select the corporate event: "PARAGON GLOBE BERHAD 2026 EGM". • Navigate to the icon ">" at the end of the corporate event. • Read and agree to the Terms & Conditions and confirm the Declaration. • Select the corporate holder's name. • Proceed to download the submission file. • Prepare the file for the appointment of proxy(ies) by inserting the required data. • Proceed to upload the duly completed proxy appointment file. • Select "Confirm" to complete your submission. • Print the confirmation report of your submission for your record.

GENERAL MEETING RECORD OF DEPOSITORS

For the purpose of determining who shall be entitled to attend and vote at the EGM, the Company shall request Bursa Malaysia Depository Sdn Bhd to issue a General Meeting Record of Depositors as at **20 October 2026** and only a depositor whose name appears on such Record of Depositors shall be entitled to attend and vote at the EGM and appoint proxy(ies).

POLL VOTING

The voting at the EGM will be conducted by poll in accordance with Paragraph 8.29A of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad. The Company has appointed Vistra as Poll Administrator to conduct the polling process.

Shareholders/proxies/corporate representatives/attorneys can proceed to vote on the resolutions upon the conclusion of deliberations on all businesses transacted at the EGM.

Upon completion of the voting session for the EGM, the Scrutineers will verify the poll results followed by the Chairman of the EGM's declaration whether the resolution is duly passed.

NO DOOR GIFT/FOOD VOUCHER

There will be no distribution of door gifts or food vouchers for the EGM.

NO RECORDING OR PHOTOGRAPHY

No recording or photography of the EGM proceeding is allowed without prior written permission of the Company.

PERSONAL BELONGINGS

Please take care of your personal belongings. The Company will not be held responsible for any item that has gone missing, resulting in any monetary loss.

ADMINISTRATIVE GUIDE FOR THE EGM (CONT'D)

ENQUIRY

If you have any enquiries prior to the EGM, you may contact the Share Registrar during office hours on Monday to Friday from 9.00 a.m. to 5.30 p.m. (except Public Holidays):-

Vistra Investor & Issuing House Services Sdn Bhd (formerly known as Tricor Investor & Issuing House Services Sdn Bhd)		
Telephone Number	General Line	603-2783 9299
Email	is.enquiry@vistra.com	